

# How We Safeguard Children 24-25



## St John Fisher Primary – A Catholic Voluntary Academy

Spring Water Avenue, Sheffield S12 4HJ | [enquiries@st-johnfisher.org](mailto:enquiries@st-johnfisher.org) | 01142485009

Please share any concerns about a pupil in our community with us straight away. Many issues, including the appearance, hygiene and behaviour of a child, especially where there has been a change, can be symptomatic of wider issues and so should be shared with the appropriate people, including the Safeguarding Team, teaching or support staff. Do not worry about reporting small matters, we would rather this, than to miss anything.

If you think that a student (or an adult who cares for them) has been (or might be) harmed, please tell a member of our trained SJF Safeguarding Team immediately (details below). You can also discuss confidential and urgent matters with any member of staff. If you are unhappy with how your concern is handled, please let us know. If you wish to complain please use our complaints procedure or write directly to the Headteacher or Link Governors.

A concern, allegation or disclosure of abuse involving someone working with children or adults in a paid or unpaid capacity **must** be reported directly to the Headteacher or an LMT member. Concern about the Headteacher or an LMT member should be reported directly to either the **Chair of Governors** or to the **LADO** directly (details below).

### OUR SJF SAFEGUARDING TEAM 2024-25

#### Our Trust & SJF Safeguarding Policy

Please click [here](#)



**ST CLARE**  
Catholic Multi Academy Trust



#### Our Designated Safeguarding Lead (DSL) is:

- **Frank Barratt**
- Headteacher
- Headteacher's Office
- 0114 2485009
- [f.barratt@st-johnfisher.org](mailto:f.barratt@st-johnfisher.org)



#### Our Designated Safeguarding Deputies are:

- **Mags Barrett**
- Deputy Headteacher
- LMT Office
- 0114 2485009
- [m.barrett@st-johnfisher.org](mailto:m.barrett@st-johnfisher.org)
- **Chris Murphy**
- Inclusion & Learning Mentor
- The Ark
- 0114 2485009
- [c.murphy@st-johnfisher.org](mailto:c.murphy@st-johnfisher.org)



- **Ivana Hadfield**
- Inclusion Lead
- LMT Office
- 0114 2485009
- [i.hadfield@st-johnfisher.org](mailto:i.hadfield@st-johnfisher.org)



- **Vicky Barratt**
- Early Years Lead
- FS2 Classroom
- 0114 2485009
- [v.barratt@st-johnfisher.org](mailto:v.barratt@st-johnfisher.org)



#### Our Designated Safeguarding Link-Governors are:

##### Our Safeguarding Link-Governors are:

- **Dan Beever**
- Chair of Governors
- 0114 2485009
- [d.beever@st-johnfisher.org](mailto:d.beever@st-johnfisher.org)
- **Clair Prestidge**
- Safeguarding Audit & Review
- 0114 2485009
- [c.prestidge@st-johnfisher.org](mailto:c.prestidge@st-johnfisher.org)



#### Sheffield Safeguarding Children Advisors (Education)

- **Emily Pickles** | [emily.pickles@sheffield.gov.uk](mailto:emily.pickles@sheffield.gov.uk) | 07554582917 | Monday - Thursday
- **Jane Walker** | [jane.walker@sheffield.gov.uk](mailto:jane.walker@sheffield.gov.uk) | 07554582917 | Monday - Thursday
- **Bliss Holland** | [bliss.holland@sheffield.gov.uk](mailto:bliss.holland@sheffield.gov.uk) | 07554582917 | Tuesday - Friday
- **Nick Godfrey** | [nicholas.godfrey@sheffield.gov.uk](mailto:nicholas.godfrey@sheffield.gov.uk) | 07799 656343 | Wednesday - Friday | Main SJF Link



## ESCALATION OF SAFEGUARDING CONCERNS

### Local Authority Designated Officers (LADO) Duty Team

- The role of the LADO is governed by the Local Authorities duties under section 11 of the Children Act 2014 and the statutory duty for all agencies is set out in Working Together to Safeguard Children (2023, Chapter 4, People in positions of trust)
- The LADO should consider an allegation if it might relate to a person who works with children who has:
  - behaved in a way that has harmed a child, or may have harmed a child
  - possibly committed a criminal offence against or related to a child
  - behaved towards a child or children in a way that indicates they may pose a risk of harm to children.
  - behaved or may have behaved in a way that indicates they may not be suitable to work with children

New Referrals to the LADO service are made via Sheffield Safeguarding Hub:

- **General advice:** complete a LADO Advice form and email to [sheffieldsafeguardinghub@sheffield.gov.uk](mailto:sheffieldsafeguardinghub@sheffield.gov.uk)
  - **LADO Advice form**
- **Referral:** complete a LADO Referral form and email to [sheffieldsafeguardinghub@sheffield.gov.uk](mailto:sheffieldsafeguardinghub@sheffield.gov.uk)
  - **LADO Referral form**

For further information about the service or for assistance from the Sheffield LADO service:

- **Website:** Click [here](#)
- **Office hours:** Monday to Thursday (8:45am – 5:15pm) and Friday (8:45am – 4:45pm).
- **Telephone:** 0114 2734855 (option 3)
- **Email:** [sheffieldsafeguardinghub@sheffield.gov.uk](mailto:sheffieldsafeguardinghub@sheffield.gov.uk)

### Sheffield Safeguarding Prevent Advisors



Prevent is a part of the Government's national counter-terrorism strategy, which aims to stop people becoming terrorists or supporting terrorism, before they are drawn into criminality. It is designed to tackle all forms of terrorism regardless of ideology or cause: online extremism and radicalisation can impact all our neighbourhoods and communities.

We are a key local partner in helping to safeguard and support individuals at risk of being drawn into terrorism. Work around Prevent is co-ordinated by the Council's Community Safety and Safer Neighbourhoods Service, and we have adopted an open and transparent local approach to Prevent.

For further information or for advice from the Sheffield PRVENT team:

- **Tim Wright** | PREVENT Advisor | [tim.wright@sheffield.gov.uk](mailto:tim.wright@sheffield.gov.uk)
  - **Ruksana Khan** | PREVENT Education Officer | [ruksana.khan@sheffield.gov.uk](mailto:ruksana.khan@sheffield.gov.uk)

### Operation Encompass

Our school is an **Operation Encompass** school. This is a notification schools receive when a child is exposed to (or involved in) a domestic incident.

Trained members of our SJF Safeguarding Team are informed so that they can support the safety and wellbeing of any children and family members affected.

To find out more please click on this [LINK](#).



### SJF Whisper Button

Our 'Whisper Button' provides children and others an another way to report safeguarding concerns any time, day or night. In partnership with SWGfL the Whisper@ service enables our SJF Safeguarding Team to receive disclosures via a simple form or text. Please click [here](#) to make a referral



## Keeping Children Safe in Education DfE 2024

We are child-centred school community and will always promote students' health, wellbeing, personal and emotional development.

### Safe inclusive learning environment where students:

- are respected
- are protected from bullying and discrimination
- can talk and express views, be listened to and get feedback
- have their needs met and fulfil their potential
- know how to get help
- know when discussion is confidential
- learn about online-safety, bullying, healthy relationships, abuse, neglect, exploitation

### Safeguarding and promoting the welfare of children is everyone's responsibility:

- protecting children from maltreatment
- preventing impairment of children's mental and physical health or development
- ensuring that children grow up in circumstances consistent with the provision of safe and effective care
- taking action to enable all children to have the best outcomes

### Safeguarding policies, procedures and guidance:

- available publicly for students, families, staff
- following national and SCSP guidance and arrangements
- include staff/pupil behaviour and relationships and online communications
- updated annually

### Safe recruitment and management practices:

- ensure unsuitable people do not work with children
- positive and open culture and environment
- whistle-blowing process for staff concerns about organisational practice
- report all allegations of abuse by staff, carers or volunteers

### Trained

#### volunteers/staff/management

- clear safeguarding roles and responsibilities
- onsite safeguarding induction and refreshers
- high quality SCSP basic and advanced staff training
- regular DSL/D staff safeguarding updates of skills and knowledge

**A child is anyone under 18 years old**

**Keeping children safe is everyone's responsibility**



### Coordinated approach to concerns:

- quick staff response to inform DSL/D about student concerns
- timely referrals to children's social care and police where risk of significant harm exists
- work with all agencies to support students and families through multi-agency meetings e.g. child protection conferences, plans and actions

### Secure information access, storage and sharing:

- following legislation and guidance
- IT filters and monitoring systems in place
- explaining how, what, where and when information is shared
- detailed, accurate and secure written records of discussions, decisions and actions, shared appropriately

### Partnership with parents and carers:

- open, honest and respectful relationship
- comfort and privacy to talk and get advice
- involvement and inclusion at all stages of a child's education and care
- understanding of culture/diversity
- Clear explanations and use of professional interpreters
- up-to-date contact details
- information about our complaints procedure
- support and signpost to adult services if vulnerable